

63rd Ordinary Plenary Meeting of the BEREC Office Management Board (MB)

Hybrid meeting

Conclusions

Chairperson: Robert Mourik

Commissioner of the Commission for Communications
Regulation (ComReg)

6 June 2025

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Annex I – List of final documents

Main results of the 63rd BEREC Office Management Board meeting

The BEREC Office Management Board (MB) held its 63rd Ordinary Plenary Meeting in hybrid format on 6 June 2025.

During the meeting, the MB discussed and/or approved the following documents:

1. Documents approved as regular items:

For publication:

- MB (25) 28 MB agenda
- MB (25) 32 Amendment No 1 to the BEREC Office SPD for 2025–2027
- MB (25) 33 Amendment No 1 to the BEREC Office Budget and Establishment Plan for 2025
- MB (25) 34 Decision of the BEREC Office Management Board (MB) on the adoption of Amendment No 1 to the BEREC Office Budget and Establishment Plan for 2025 and to the Single Programming Document (SPD) of the BEREC Office for the period 2025–2027

For internal use:

- MB (25) 35 Decision of the BEREC Office Management Board (MB) on Business Continuity
- MB (25) 31 Note on a proposed work plan by the Agency for Support for BEREC (BEREC Office) on Business Continuity

2. Documents submitted for information:

- MB (25) 29 Conclusions of the 2nd BAG meeting
- MB (25) 30 Report on discharge in respect of the implementation of the budget of the Agency for Support for BEREC (BEREC Office) for the financial year 2023
- MB (25) 36 Annual Activity Report of the BEREC Office Data Protection Officer 2024

Next meeting

The next Ordinary Plenary Meeting of the MB will take place in hybrid format on **3 October 2025 in Bulgaria**.

Introduction and participation

The meeting was attended by the heads and/or high-level representatives of the national regulatory authorities (NRAs) with primary responsibility for overseeing the day-to-day operation of the markets for electronic communications networks and services established in each Member State of the European Union (EU) and by the European Commission. The heads and high-level representatives of the NRAs with which BEREC has concluded Working Arrangements were also present.

List of documents

The list of final documents approved by the meeting for publication, in compliance with the BEREC Regulation and the MB transparency rules, is presented in Annex I to the Conclusions.

Items discussed

A short overview of the information under each agenda item, a summary record of the proceedings and a record of the conclusions reached by the MB are presented below.

1. Opening of the meeting and adoption of the agenda

Document(s)	MB (25) 28 Draft MB agenda
Introduction by	MB Chairperson (ComReg)
Information presented	The MB Chairperson opened the meeting and presented the agenda for approval by the MB. The MB members were invited to suggest any additional issues to be raised or presented under 'Any other business' (AOB).
Conclusion	The agenda was approved without any amendments.

2. Recent activities of the BEREC Office Advisory Group (BAG)

Document(s)	<p><u>For information:</u></p> <p>MB (25) 29 Conclusions of the 2nd BAG meeting</p> <p>MB (25) 30 Draft Report on discharge in respect of the implementation of the budget of the Agency for Support for BEREC (BEREC Office) for the financial year 2023</p> <p><u>For internal use:</u></p> <p>MB (25) 31 Draft Note on a proposed work plan by the Agency for Support for BEREC (BEREC Office) on Business Continuity</p> <p>MB (25) 35 Decision of the BEREC Office Management Board (MB) on Business Continuity</p> <p><u>For approval and publication:</u></p> <p>MB (25) 32 Amendment No 1 to the BEREC Office SPD for 2025–2027</p> <p>MB (25) 33 Amendment No 1 to the BEREC Office Budget and Establishment Plan for 2025</p> <p>MB (25) 34 Decision of the BEREC Office Management Board (MB) on the adoption of Amendment No 1 to the BEREC Office Budget and Establishment Plan for 2025 and to the Single Programming Document (SPD) of the BEREC Office for the period 2025–2027</p>
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Introduction by	BAG Chair (BNetzA) BEREC Office Director
Information presented	<p>The BAG Chair and the BEREC Office Director informed the MB about the recent BAG activities, including the outcome of its 2nd meeting of 8 May 2025. Together with the BEREC Office Director, she briefly presented the documents listed above to the MB, and the BAG opinion.</p> <p>The MB was updated on:</p> <ul style="list-style-type: none"> – BEREC Office operations: The European Parliament (EP) granted the discharge for the implementation of the Agency's budget for the financial year 2023. However, the EP expressed concern regarding the high staff turnover, exceeding 10%, and requested that the Agency take appropriate measures to address this issue. In the report, the EP also called on the Commission to support the Agency in recruiting personnel with the necessary expertise. There were no open observations from ECA. – Update of the SPD 2025–2027 and the BEREC Office budget 2025: Following the incorporation of Regulation (EU) 2018/1971 into the European Economic Area (EEA) Agreement, the BEREC Office is now eligible to receive annual contributions from EFTA countries. Meeting participants from these countries will be entitled to have their travel costs reimbursed by the Agency. Therefore, it was necessary to amend the BEREC Office Budget to allocate these contributions under Title 3 of the SPD 2025–2027. – BEREC Office CAAR 2024: The document is currently under BAG consultation and will be submitted to the MB via an electronic voting procedure. The comment round will start in mid-June and the voting round is scheduled for 26 June, in order to meet the deadline for submission to the EU institutions by 1 July. – Draft Business Continuity Plan (BCP): The Agency plans to implement strategic measures to address two key dimensions: <ul style="list-style-type: none"> • Improve readiness to act in case of specific security incidents, considering various scenarios; and • Put in place measures to improve the attractiveness of the BEREC Office as a workplace and to retain current staff. – Status update on draft SPD 2026–2028: Following the decision to retain the current premises as the most cost-effective solution, the EC granted the Agency a few months of flexibility to incorporate the new information into the SPD 2026–2028. In the updated draft version, there is an additional budget request intended to address security enhancements to the Agency's current premises and urgent renovation works. – Information on the budget cycle: The Agency had an excellent budget execution of 100% and very low carry-over cancellations. The BEREC

	Office is also working with ECA in order to finalise the audit for 2024. The EC will provide its opinion on the amended draft SPD 2026–2028 in July and the document is to be finalised by 2025. The preparation for the draft SPD 2027–2029 will be launched this summer, focusing particularly on the budget support for cybersecurity compliance and the premises project.
Conclusion	The MB took note of the information and approved the documents as listed above.

3. Annual Activity Report of the BEREC Office Data Protection Officer 2024

Document(s)	MB (25) 36 Draft Annual Activity Report of the BEREC Office Data Protection Officer 2024
Introduction by	BEREC Office Data Protection Officer
Information presented	The BEREC Office DPO outlined briefly the content of the report, which provides a comprehensive overview of how the BEREC Office has continued to ensure compliance with the EUDPR, the Data Protection Regulation applicable to EU Institutions and Bodies, and how the DPO function supported this across key areas, including monitoring, advice, risk management, awareness, and cooperation. The report also aims to inform the Management Board about how the BEREC Office handles personal data, manages risks, and promotes a culture of accountability and transparency, while contributing to strategic dialogue with both the Management Board and the EDPS.
Conclusion	The MB took note of the information.

4. Discussion on preparations for future EC workshops

Document(s)	No documents
Introduction by	MB Chairperson (ComReg)
Information presented	The MB Chairperson informed the MB about the ongoing preparations for the future workshop, to be held on 15 July.
Conclusion	The MB took note of the information.

5. AOB

5.1 Information on the 64th MB plenary meeting (3 October 2025, Bulgaria)

Document(s)	No documents
Introduction by	Representative of host NRA (CRC)
Information presented	The Representative of the host NRA provided information on the logistics for the next 64 th MB Ordinary Meeting, which will take place on 3 October 2025 in Bulgaria.
Conclusion	The MB took note of the information.

